



19th September, 2013

Dear Parents, Guardians and Students,

Our School –	
Contents	Important Dates
Year 12 Completion	7/10 – 29/10 Unit 3/4 Language and Performance Exams
2014 Course Confirmation	14/10 – Sports Awards Night
Netbook Returns	18/10 – Year 12 Final Assembly; All unit 4 coursework to be completed; Last day 2nd year VET classes; Last day Senior VCAL classes.
Illness	
Myki and buses	21/10 – 25/10 Year 10 Work Experience Week
Student Drivers	21/10 – Senior VCAL Final Career Interviews
Compass	23/10 – Year 12 Carnival Day
Study4Success	30/10 – 21/11 Unit 4 VCAA Written Exam Period
Student Accident Insurance	15/11 – 22/11 Year 10 and 11 Exams
Sub School Contacts	25/11 – 6/12 Transition Program for current students
	9/12 – 10/12 New Year 10 Transition Program
	11/12 – Second Hand Book Sale
	16/12 – VCAA Unit 3/4 results released to students
	18/12 – Awards Night
	19/12 – Year 10 and 11 Reports available for collection

Year 12 Completion

As the year comes to completion for our Year 12 students early in Term 4 we wish them well in achieving their goals and success in future pathways. We urge all Year 12 students to use the last weeks at school to their advantage, whether it is for revision prior to exams or seeking advice and support for future education and training or employment. All students undertaking Unit 3/4 VCE exams should be familiar with their exam timetable and be well prepared for each exam. Please ensure that students arrive at the exam venue with plenty of time to spare.

2014 Course Confirmation

All students should now have made selections for 2014.

If your student has not done this they need to make contact with Deb Batt in Careers before the end of term. If your student is not returning for 2014 please advise the relevant sub school.

Netbook returns

All netbooks that have been loaned to students are to be returned prior to the end of the year for servicing and reimagining. If your student is leaving the school at the end of this school year remember that the netbook must be returned with the case and charger. Netbooks are the property of the school and replacement costs are the responsibility of the student and their family in the event that a netbook is not returned on request.

- Key dates are:**
- **all Year 12 students are to return their netbook by October 18.**
Important – back up data before returning the netbook.
 - **All other netbooks are to be returned by November 14.**
 - **Any student who is leaving school must return their netbook prior to exiting.**

End of Term Illnesses – students and staff are often run down at the end of term leaving individuals vulnerable to catching things. Along with the usual flus and colds we have reports of the following that parents should be aware of.

Swine Flu and Scabbies

Scabies has been reported by a number of students and a parent. This is a contagious, but treatable skin irritation. Anyone can catch it! Please advise students to seek medical help immediately: a cream from the Chemist, treated overnight is sufficient.

Swine Flu – we have been notified of one case of diagnosed Swine Flu.

MYKI Cards and Travel to and from school.

Bus companies have made contact with the school to let us know that many students are travelling without credit on their MYKI cards and consequently not validating them. This raises a number of concerns.

- Fare evasion is against the law.
- Students are at risk of heavy fines, as we are on notice, that inspectors will be making random checks.
- Lack of validation of tickets makes it look like the bus route is not heavily used and provides data for the bus companies to withdraw services.

Over the course of the last couple of years we have had numerous communications with the bus companies to improve access for our students. Please assist us and explain to your student that the MYKI must be in credit and validated for each trip.

Student Drivers

Staff and students are now required to have a parking permit displayed on the dashboard of their cars. Students are asked to provide a copy of their licence to Sub Schools to obtain their permit along with a signed parent permission and student agreement form. Police have informed us that they will be making random license checks in our vicinity. Students are also reminded about the obligations of their "P" plate status and not to travel with other students in their cars.

Compass and Student Parent Teacher Interviews

482 parents made appointments through Compass and a further group of parents arrived. While some parents reported that they experienced some issues logging into Compass many parents reported this was an easier way to manage the bookings. If parents are experiencing problems logging into Compass please ring your Sub School or the General Office for support.

Compass and Student Attendance

Can I remind parents that they can log on and check their student's attendance – contact your sub school if you need assistance.

Study4Success

Study4Success runs every Tuesday, Wednesday and Thursday after school until 6.00pm in the library. This program was very successful last year and provided support for students in comfortable surrounds to do their homework, attend a tutorial and obtain assistance from staff, guest university students or other guests especially invited to provide help. Maggie McCann is looking after the program this year. Parents can find out more by making contact with Maggie or their student's sub school office.

Student Accident Insurance

Parents and guardians are advised that the Education Department (DEECD) does not provide personal accident insurance for students who are injured at school or when on College Council endorsed excursions and activities. Families are responsible for paying the cost of medical treatment for injured students, including any transport costs or ambulance charges. Reasonably low cost accident insurance policies are available from some commercial insurers and it is recommended that you have a family ambulance membership subscription.

<u>Communicating with your Sub School.</u>	
Arts / Humanities	Deb Cox 8795 1017; Melinda Dalforno 8795 1019 <i>Michelle Theron 8795 1021; Alan Torcello 8795 1021; Damien Landini 8795 1017</i>
Science / IT / Commerce	Ron Jooss 8795 1027; Deb Crew 8795 1048 <i>Rob Zreczycki 8795 1036; David Wyatt 8795 1036</i>
Sport & Health Sciences	Jamie Fardell 8795 1041; Karen Woodruff/Jodie Bevan 8795 1015 <i>Vashon Weaver 8795 1041; Liana Hudson 8795 1041; Julie Buzasi 8795 1041</i>
Traditional Trades & Technology	Sue Lubbock 8795 1080; Aymee Fallon 8795 1081 <i>Rodney Triegaardt 8795 1067; Amanda Quinn 8795 1080</i>

Anne Martin
Principal